Wedding DJ & MC Services Agreement

Effective date: _____

DJ/Company: _____, of _____, email/phone _____ ("DJ")

Clients: _____ and _____, email/phone _____ (together, "Client")

1. Event and services

The wedding takes place on _____ at _____. Contracted performance: from _____ to _____ (_____ hours). Coverage: ceremony □ yes □ no; cocktail hour □ yes □ no; reception □ yes □ no. Expected guests: _____. DJ will provide: professional sound system suitable for the venue and guest count; wireless microphone(s), quantity _____; DJ and MC services (introductions, announcements, toasts); lighting: _____; and these add-ons: _____ (each add-on is limited to what is listed here or in the attached proposal dated _____, incorporated here).

DJ will arrive at least _____ minutes before the start time for setup and sound check, and breakdown begins at the contracted end time and takes up to _____ minutes.

2. Planning and music

Client will submit the reception planner, timeline, names and pronunciations, must-play list, and do-not-play list by _____ (_____ days before the event) through DJ's planning form or by email. If the planner is late, DJ will use professional judgment and Client accepts responsibility for any missed announcements or songs; a rush fee of $_____ may apply. DJ reserves editorial discretion over song selection, mixing, volume, and pacing, guided by Client's lists. Guest requests that conflict with those lists or the agreed tone of the event are at DJ's discretion. DJ may decline music with explicit content not approved by Client.

3. Fees, payment, and overtime

Total fee: **$**_____. A nonrefundable retainer of **$**_____ is due at signing to reserve the date and is earned on receipt. The balance of **$**_____ is due by _____. Payments may be made by _____. Late amounts may incur $_____ and/or _____% per month where lawful. Travel fee beyond _____ miles: $_____ per mile.

Overtime is $_____ per hour, billed in _____-minute increments, and is subject to DJ availability, venue rules, and any curfew. Overtime requested on the day is payable before it starts.

4. Client and venue responsibilities

Client will provide, or ensure the venue provides: power adequate for the contracted equipment (typically a dedicated 110V, 20A circuit not shared with the caterer or another vendor); a performance space of at least _____ ft by _____ ft, covered and dry if outdoors; reasonable load-in and load-out access, including elevator or ground-floor access; venue access beginning at least _____ minutes before start; and parking for _____ vehicle(s) at no cost to DJ. For events of _____ hours or more, Client will provide a vendor meal at the same time as the wedding party's meal and short breaks (about _____ minutes per _____ hours) during which recorded music continues.

Client and venue are responsible for noise ordinances, occupancy limits, and required permits. DJ is not responsible for venue-imposed sound limits or curfews. If the event is shut down or shortened for a reason not caused by DJ, the retainer remains nonrefundable and DJ is not required to refund time not performed.

5. Equipment, backup, and substitution

DJ provides all equipment listed in Section 1 and will maintain it in working order. If equipment fails, DJ will use commercially reasonable efforts to supply backup equipment of comparable quality. If the assigned DJ cannot perform because of illness, injury, or emergency, DJ will provide a qualified substitute of equal or greater skill and notify Client as soon as possible; if no substitute can be arranged, DJ will refund all payments received. Client is responsible for damage to DJ's equipment caused by Client or Client's guests, at repair or replacement cost.

6. Cancellation, changes, and force majeure

Client may cancel only by written notice. The retainer is nonrefundable. If Client cancels more than _____ days before the event, no further amount is owed. If Client cancels _____ to _____ days before, _____% of the total fee is owed; within _____ days, 100% is owed. One reschedule to an available date within _____ months is allowed at no charge if requested at least _____ days before the event; otherwise it is treated as a cancellation. Changes to date, venue, hours, or services must be requested in writing by _____, and any added cost will be agreed in writing. If DJ cancels for a reason other than force majeure and cannot provide a substitute, DJ will refund all payments within _____ days. Neither

party is liable for failure to perform caused by events beyond reasonable control (including severe weather, natural disaster, government order, epidemic, or venue closure); the parties will work in good faith to reschedule or apply payments to a new date.

7. Insurance, liability, and general terms

DJ carries general liability insurance of $_____ per occurrence and will provide a certificate on request or as the venue requires. To the extent allowed by law, DJ's total liability is limited to the amount Client has paid, and DJ is not liable for harm caused by guests, weather, or venue conditions outside DJ's control. Client is responsible for harm to DJ or DJ's equipment caused by Client or Client's guests. Neither party is liable for indirect or incidental damages. DJ may photograph or record its own setup for portfolio use. This Agreement is the entire agreement; changes require a signed writing. If a provision is unenforceable, the rest continues. The law of the **State of** _____ governs. The parties will first try good-faith discussion before formal proceedings.

_____

Client 1

_____

Date

_____

Client 2

_____

Date

_____

DJ/Company

_____

Date

Free template from vowsign.app. Fill it in and send it for e-signature at vowsign.app. General information, not legal advice; have a licensed attorney in your state review any contract before you use it.